



Report of the Director of Neighbourhoods and Housing

Inner North West Area Committee

Date: 8th February 2007

Subject: Woodsley Road Multicultural Community Centre Management Agreement

Electoral Wards Affected:

Hyde Park & Woodhouse

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

Woodsley Road Multicultural Community Centre is a Leeds City Council facility, managed by North West Area Management. The Centre has a management committee who have aspirations to lease or purchase the centre, effectively taking over the day to day management of the centre. In order to achieve this the Council has asked the Management Committee to meet a number of requirements which have been detailed in a draft management agreement. The Area Committee is being asked to approve this draft ahead of being formally signed up to by the Woodsley Road Management Committee at their AGM in March.

1.0 Purpose of the report

1.1 This report presents a draft Management Agreement between the North West Inner Area Committee and the Woodsley Road Multicultural Community Centre Management Committee. The Area Committee is requested to approve the Management Agreement in order that it may be presented to the Management Committee at its Annual General Meeting in March 2007.

2.0 Background Information

2.1 Woodsley Road Multicultural Community Centre is part of the Neighbourhoods and Housing community centre portfolio, a delegated function of the Inner North West Area Committee.

- 2.2 A Management Committee has been in place since the centre opened in 1997 which has an influence over the running of the centre, without direct responsibility for the services and activities delivered there.
- 2.3 The Management Committee has recently been awarded charity status and is in the process of building a membership base amongst users of the centre. In order to support further development of the centre, a proposal has been made to enter into a management agreement with the Management Committee to clarify roles and responsibilities and outline a development plan for the centre.

3.0 Management Agreement

- 3.1 A draft management agreement is attached at Appendix 1.
- 3.2 The management agreement outlines a number of objectives that the Management Committee must fulfill before consideration will be given to the sale or lease of the centre. These objectives were communicated to the Management Committee in early 2006 and are listed below:-

- Sound constitution;
- Retention and development of multi-cultural use and style of the centre agreed with LCC;
- Clarity on status of the Management Committee, governance arrangements and capacity to manage the centre;
- Charity registration;
- Good management arrangements in place agreed with LCC;
- Feasible business plan in place;
- Annual accounts provided;
- Development of relevant policies for the centre e.g. health & safety;
- No debts owed to the Council (see confidential appendix 2, as this item relates to financial matters of the organisation, the appendix is exempt under the Access to Information Procedure Rule 10.4(3). The public interest in maintaining the exemption in relation to this appendix outweighs the public interest in disclosing the information by reason of the fact that by disclosing these details, the reputation of the organisation could be detrimentally affected before they have attempted to satisfactorily resolve the matter.

- 3.3 To date the Management Committee has adopted an agreed constitution and registered as a charity. The other elements are included as fundamental objectives within the management agreement.

4.0 Recommendations

- 4.1 Members are requested to approve the management agreement and formally request that the Woodsley Road Multicultural Centre Management Committee sign the agreement before 1st April 2007.